

The Knowledge Workshop

CK2007/101970/23

Teacher-training - Language Improvement - Skills Development



Presents...

Teaching **E**nglish as a **F**oreign **L**anguage

The Knowledge Workshop TEFL course is a time and cost-effective introduction to the world of TEFL, one in which you can test your affinity for the profession and earn while you learn and grow as a teacher.

Whether you are 18 or going on 60, have your roots firmly planted, or long for overseas adventures, TEFL is a passport to opportunities both locally and abroad.

What is TEFL?

“TEFL” or Teaching English as a Foreign Language is a term used to describe the dynamic industry catering to students studying English in non-English speaking countries, as well as short-term educational tourists who travel to countries where the language is spoken.

Why TEFL?

The global spread of the English language, fuelled largely by growth in industry and commerce, has resulted in an ever-increasing need for qualified, native English-speaking teachers in non-English-speaking countries.

This need has generated lucrative opportunities for anyone with a sense of adventure and love for the English language to travel, earn and teach.

Who is eligible?

Anyone older than 18, with mother-tongue proficiency in English and a minimum qualification of a matric certificate or equivalent is eligible. A brief, informative interview with the facilitator is a requirement.

Course Overview

The Knowledge Workshop TEFL course is an intensive 100-hour course, incorporating 50 hours of theory and 50 hours of practical training (optional). In the theory component, participants actively engage with course content through a series of workshops, and gain valuable insight into the major teaching methodologies informing the industry.

Modules covered

- Introduction to the TEFL industry
- Job opportunities – where and how to find work
- Textbook analysis – core, grammar and supplementary
- Major methodologies and their application
- Mother tongue vs. foreign language acquisition and learning

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- Stepping out of the text book:
 - Grammar – a broad introduction
 - Grammar – top-down teaching to contextual learning
 - Grammar – the presentation of grammar items in context
- The choice and use of authentic texts in the EFL / ESL classroom
- The Four Skills (reading, writing, listening, speaking)
- Facilitating conversation classes
- Classroom management techniques
- Activities for the EFL classroom
- Lesson planning – a practical guide
- Teaching English to Young Learners
- Practical presentation

Course and Time Commitments

The integrity of the course demands **100%** attendance.

Theory Component

Classes convene in the evenings and run from 5pm to 10pm (**week 1:** Monday – Friday; **week 2:** Monday – Thursday and Saturday). The course culminates on a Saturday (09H00 – completion) when participants present *hour-long practical lessons as part of their final assessment. (*Final presentations may vary between 45min and 1hr per presentation depending on the size of the group.)

Due to the practical, workshop nature of the course, high levels of motivation and enthusiasm are essential for participants to experience the full benefit of the course. Participants will be required to prepare homework tasks for presentation in various micro-teaching encounters throughout the course.

Practical Training

Practical training is highly recommended, as this will provide participants with invaluable experience working with both EFL (English Foreign Language) and ESL (English Second Language) students. Training will be a guided, mentored process involving observation, teaching, checking and evaluating homework, classroom management and resource development. Times to be arranged with the facilitator.

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Course outcomes

Upon successful completion, participants receive a certificate highlighting the modules covered, a performance critique and a letter of recommendation.

Course cost

The total cost of the course is **R5350**. A non-refundable deposit of R1350 is payable before the start of the course. The balance of payment (R4000) must be received on the first day of the course.

How to register?

Please complete the registration form in full and return via fax or email. Your place on the course will be confirmed once the registration form and the deposit of R1350 have been received.

** Course dates for 2010: (Theory component only)

11 Jan – 23 Jan
15 Feb – 27 Feb
15 March – 27 March
10 May – 22 May
5 July – 17 July
9 Aug – 21 Aug
20 Sept – 2 Oct
25 Oct – 6 Nov
29 Nov – 11 Dec

*** Courses run with a minimum of five candidates and hence, course dates may be subject to change*

Contact Details:

Phone/Fax: +27 21 687 9225
Mobile: +27 82 503 8556
Email: marian@theknowledgeworkshop.com
Website: www.theknowledgeworkshop.com

Banking Details:

Account Name: The Knowledge Workshop
Bank: ABSA Claremont
Account Type: Cheque
Account #: 4068818217
Branch Code: 421109
Swift Code: ABSA ZA JJ

Payment methods: Cash, electronic transfer or direct deposit. Regret, no cheques accepted.



Please quote your name as a reference if paying by direct deposit.

Testimonials from TEFL Graduates

Zarah Rahbeeni TEFL graduate – March 2009; EFL Teacher, S. Korea

"What a wicked experience!!! I think I gained more knowledge from this experience in three weeks, than I did in a year at varsity. It was just jam packed with fun, and learning, and motivation, and special people. I'm going to miss everyone so much!! Tear-tear-sniff-sniff. Marian, you are truly an inspiration!"

Christopher Ekerold TEFL graduate – March 2009; EFL Teacher, S. Korea

"I am 49 years old and have had many experiences over the years in learning situations, in my professional capacity and as a student at university and school. I can say without reservation that you are among the foremost teachers that I have had the privilege to be taught by and that your energy and zeal kept me enthralled and an active and keen participant in the process. I learnt more than I thought possible in such a short space of time and it has been an invaluable experience.

I would like to say that I enjoyed my course immensely. The purpose of this course was to equip me with the basics to teach English as a foreign language in another country. I believe that you have far exceeded that requirement and have furthermore given me an insight into what it means to be a good teacher."

Felix Liew TEFL graduate – November 2007; EFL Teacher / Translator, Malaysia

"One year of teaching English in China only exposed my inadequacy as a TEFL teacher. So it was with high anticipation that I signed up for the November 2007 intake of the Knowledge Workshop directed by Marian James in Cape Town. Two intensive weeks and a full day of final presentations later, I completed the course successfully with six other participants. Coming from a diverse background, the class had a great group dynamic which was critical to a successful workshop. We were introduced to the communicative approach, which is the way forward in the growing TEFL industry worldwide. There was no lack of interaction on the part of the learners. As far as I was concerned, the course content and group interaction were simply excellent. I found Marian to be a very knowledgeable and experienced trainer, a valuable resource informing the industry, and the assignments were not too difficult for me. If anything, she has made us aware of the teaching resources that could be found all around us. With the knowledge and training I have thus acquired under my belt, I am more confident than ever to go into the TEFL field anywhere in the world. I would recommend The Knowledge Workshop to anyone interested in teaching English or just wanting to broaden their knowledge base."

Nazly Mowlans TEFL graduate – July 2007; EFL Teacher / Speech Therapist, South Africa

"I completed my two week TEFL course with facilitator, Marian James, in June –July 2007. I can think of a few adjectives to describe the course: concise, thought provoking, interactive & fun, well -paced, content- and process-oriented. As a speech and language therapist by profession, the TEFL course has not only helped refine my theoretical knowledge to help me with my speech therapy, but more importantly, it has given me another avenue to explore. My plan to do TEFL teaching in Saudi Arabia has not worked out as anticipated. I will be having my baby soon and have chosen to be a stay-at-home mom for now. However, my TEFL qualification has put another thinking cap on my head to help me brainstorm new ideas for future ventures. Who knows what the future holds? TEFL has expanded the range of possibilities for me. I will have to keep you posted as to how things pan out."

Update 2009: Nazly Mowlana is now based in Heidelberg, SA where she is teaching English to a group of South Korean children.

Colette Schachat TEFL graduate – Nov 2007; EFL Teacher, S. Korea

"I began the theoretical component of the TEFL course when my confidence was at an all time low. With just the thought of having to stand in front of a class and teach was enough to give me the shakes. Yet as the days passed, teaching became not only a possibility, but also a reality. Marian's course made me re-think my notions on teaching and provided solid grounding in TEFL. I found Marian's energy inspiring and I learnt a lot from watching how she facilitated and maintained a productive learning space, in a highly heterogeneous class. On a personal level, the course challenged me to confront the ways in which I was limiting myself and to grow beyond them. I am very grateful to have had Marian as a facilitator, teacher and mentor."